



Government of Goa  
**Department of Tourism**  
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### NOTICE

Department of Tourism, Goa (DOT) has adopted the “**Incredible India Tourist Facilitator (IITF) (Basic) Certification Programme**” of Ministry of Tourism, Government of India. The Basic IITF Certification Programme is divided into various Modules. The first six modules aim to equip the candidate with basic knowledge and skills required by a Tourist Facilitator such as basics about society and nature of India, basics of tourism industry and its terminologies, building rapport and communication. The last module is related with tourist destinations and experiences of different States of India. The details of the IITF (Basic) course is given below:

1. : The participant must be a person of Goan domicile in the age group between 18 to 40 years.
2. : The participant should have completed 10+2 or equivalent examination from any recognized board in India.
3. : The interested participant shall visit <https://iitf.gov.in/> website of Incredible India Tourist Facilitator Certification Program (IITF).
4. : The participant shall click on log in and create new account. The participants shall complete the registration process as guided.
5. : The participant shall opt for the Basic Program course as mentioned and pay the Fees (INR 2000/-) and keep the receipt of the fees paid for the course.
6. : The participants on completion of the course shall opt for examination and fees for the examination shall be borne by the participants.
7. : The participants on successful completion of the basic course shall get certificate of completion.
8. : Post registration under IITF Certification Program (Basic), the participant has to register for the Advanced Tourist Guide Curriculum offered by the institution engaged by DOT.
9. : The participants shall fill and submit the Application Form as provided by Department of Tourism, Government of Goa for enrolling under Advanced Course with the supporting document as mentioned in the Application Form.

10. The participants after completion of both the Programs (Basic Course of IITF by Ministry of Tourism, Government of India and Advanced Course by Department of Tourism, Government of Goa) can apply for reimbursement of fees paid for basic course of IITF by Ministry of Tourism, Government of India.
11. The participants shall fill and submit the Reimbursement Form to Department of Tourism along with the following documents for reimbursement of IITF Basic Course Fees:
  - Copy of Applicant's Residence Certificate of Goa
  - Copy of Applicant's Aadhar Card
  - Copy of Passing Certificate of 10+2 or equivalent examination from any recognized board in India.
  - Copy of Bank Passbook
  - Copy of Certificate of Completion of IITF Certificate (Basic) Program
  - Fee receipt/Challan of fee submission
12. SC/ST Category participant are already exempted from payment of registration fee under IITF Certificate program and hence SC/ST category candidates shall not apply for reimbursement.
13. : After completion of the Tourist Guide Certification Scheme (Basic and Advanced Tourist Guide Modules), the participant shall apply for registration as Tourist Guide under Government of Goa, DOT.
14. : The Government shall be empowered to relax any or all of the clauses or conditions of this scheme in genuine cases for sanction of the grant.
15. : If any question arises regarding interpretation of any clause, word, expression of the scheme, the decision about the interpretation shall lie with the Government which shall be final and binding on all concerned.
16. : Grievances or disputes if any, arising out of implementation of this scheme, shall be referred to the Secretary (Tourism), Government of Goa, who shall hear and decide such matters and the decision of the Secretary (Tourism) Government of Goa in this regard shall be final and binding on all concerned.

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(Suneel Anchipaka, IAS)  
Director of Tourism